

BRAMPTON CHRISTIAN SCHOOL



Community Involvement Requirement

In order to develop a sense of civic responsibility and community values, students at Brampton Christian School must complete a minimum of 40 hours of Community Involvement prior to graduation.

Community Involvement is a graduation requirement for an Ontario Secondary School Diploma.

Please be advised that when you are completing your community service hours for the graduation requirement you will need to ask the supervisor or manager to write an **official letter on your behalf**. Attach this official letter to the form and bring this to the Guidance Office. This letter should state clearly that you did volunteer hours with the company/organization as well as how many hours. ***This letter must be on letterhead*** and must be signed by a supervisor or someone in authority. Handwritten letters without a company logo are **not** acceptable.

- All activities before commencement must be recorded on the Community Involvement Activity Sheet and approved by the school office.
- Activities may take place inside or outside the school; those which occur inside the school may not be part of a credit program.
- Activities may take place during the school day, but must occur outside the student's scheduled course time, that is, during the lunch hour, or before or after classes.
- Student fundraising, and acting as a student assistant, tutor, or peer helper or mediator within the school all qualify as Community Involvement activities.
- Volunteer activities, tutoring, fund-raising, coaching, or other work with community groups or charitable organizations all qualify as Community Involvement, as long as the student is not paid for the work done.
- Independent activities in the community may count, such as visiting, helping out, and picking up groceries or supplies for an elderly or disabled neighbour; shoveling snow or raking leaves, etc. Documentation must be received from the community member, and no payment of any kind may be received for these activities.
- A list of Eligible and Non-eligible activities according to the Ministry of Education can be found on the back of the Community Involvement Activity Record attached.

You are welcome to drop by the Guidance Office for any further information.

Mr. Grabham and Ms. Davis